

# **REQUEST FOR EXPRESSIONS OF INTEREST**

## **JHELUM TAWI FLOOD RECOVERY PROJECT (JFTRP)**

Loan No./Credit No./ Grant No.:\_IDA-56950

**Assignment Title: Hiring Services to undertake a census of craft practitioners in Jammu & Kashmir and develop a comprehensive artisan database.**

**Reference No.** JFRP/JK/IC/HD/C002/16

1. The Government of Jammu and Kashmir through Government of India has applied for financing from the World Bank toward the cost of the Jhelum Tawi Flood Recovery Project (JFTRP).
2. The craft sector in the state is highly fragmented and is practiced in geographical concentrations or clusters. Though the Department of Handicrafts (JKHD), Department of Handloom J&K Govt. and Development Commissioner Handicrafts, Govt. of India has been registering artisans across the various skill sets, however most of the artisans are not registered with these departments. Further, there is no mechanism to check the artisans registered with these departments are still active practitioners of crafts or have shifted to other sources of livelihood.
3. After the 2014 floods, the state government, with the support of the World Bank has embarked on several initiatives in J&K's handloom and handicrafts sector, given the traditional importance of this sector and its significant economic potential. One such initiative is undertaking a comprehensive survey of the artisans of the handicrafts/handloom sectors so that the future Govt policies and can be formulated based on the findings of the survey.
4. The Project Management Unit(PMU) of Jhelum Tawi Flood Recovery Project (JFTRP) is seeking an agency / consultancy firm to undertake **a census of craft practitioners in Jammu & Kashmir and develop a comprehensive artisan database**
5. The broad tasks involved in this exercise will be as follows:
  - **Development of questionnaire:** The agency, with direction and assistance of JKHD will develop a comprehensive artisan household questionnaire, nationally and internationally.
  - **Development of data-collection methodology and software tools:** The agency will design an effective data collection methodology involving handheld devices or paper-based systems or a combination of both, in a manner that minimizes cost, errors and time and improve reliability and validity.
  - **Orientation of project team and surveyors:** The agency will identify the required number of surveyors; brief them about the objectives of the census, train them in the data collection methodology, and assign them to clusters.
  - **Data collection and compilation:** The agency's surveyors will visit artisan households in all the identified clusters, administer the questionnaires and collect the data as per predetermined data collection methodology.

- **Development of MIS platform:** The agency will develop an online Management Information System to interface with the artisan database and create the tools for querying and analysis that will help generate key insights for JKHD’s artisan focused interventions.
  - **Data analysis, interpretation and documentation:** The agency will analyze the gathered data, interpret it and produce a report detailing the status of the artisanal sector in Jammu and Kashmir
  - **Annual Maintenance:** The agency will also supply annual maintenance services for the artisan database and the MIS for a period of three years.
6. PMU now invites eligible agencies/consultancy firms to indicate their interest in providing the Services. Interested consultants/firms should provide information demonstrating that they have the required qualifications and relevant experience to perform the tasks. However, basic minimum requirements are:
- At least 5 years of proven experience in undertaking similar census studies, surveys, baseline studies, field research etc.
  - Team leader and key team members must possess post-graduate degree in Management/Finance/Business/Social Sciences, Policy Studies, Applied Research or Development Studies with proven experience in qualitative and quantitative data collection and analysis with a good computer programming or networking experience, web designing
  - Familiarity and proven experience in artisan focused sectors.
  - Prior experience of working in J&K with the artisan communities is a plus.
7. The attention of interested Agencies/firms is drawn to paragraph 1.9 of the World Bank’s [Guidelines: Selection and Employment of Consultants \[under IBRD Loans and IDA Credits & Grants\] by World Bank Borrowers, January 2011 modified in July 2014](#) (“Consultant Guidelines”), setting forth the World Bank’s policy on conflict of interest. The Guidelines are available at [www.worldbank.org/procure](http://www.worldbank.org/procure)
8. Agencies/Firms may associate with other firms in the form of a joint venture to enhance their qualifications.
9. Agencies/Firms will be selected in accordance with the Quality and Cost Based Selection Method (QCBS) method set out in the Consultant Guidelines.
10. Further information can be obtained at the address below during office hours from 10.00 – 17.00 hours (IST) on all working days. This notice for Expression of Interest has also been posted online on e-procurement website [www.jktenders.gov.in](http://www.jktenders.gov.in) and will be also available on UN Development Business, DG Market and National Newspapers.
11. Expressions of Interest with all relevant information and documents must be uploaded online on e-procurement web site “[www.jktenders.gov.in](http://www.jktenders.gov.in) by not later than 17:00 hours on 01.03.2017. Besides the hard copy must be

submitted/superscripted **“EoI for Hiring Services to undertake a census of craft practitioners in Jammu & Kashmir and develop a comprehensive artisan database”** on top of a closed envelope to the address below by not later than 02-03-2017 up to 17:00 hours (IST). In event this last date being declared as holiday by the State Government, due date for submission of above EoI will be the next working day at the same appointed time.

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