



**ORDER NO: JJK ERA of 2022**  
**DATED: 23.03.2022**

**Subject:** Judicious utilization of official/hired vehicles in J&K ERA Jammu/Srinagar.

In supersession of all previous orders on the subject, it is hereby ordered that all vehicles of J&K ERA deployed below the rank of DPM shall remain under the control of respective Estates Officers of J&K ERA and shall be utilized for site visits as per requirement with overall supervision of respective PM(T).

The respective Estates Officers shall assign/provide these pool vehicles to the officers/officials on need/time basis after receiving requisition for the same and shall maintain a duty register of each vehicle.

Based on monthly duty register Estates officers shall recommend the payment/hire charges to the vehicle agency and also recommend for demobilization or otherwise.

**By Order.**

  
**Administrative Officer**  
**J&K ERA/ JTFRP**

No: ~~JTFRP/PMU/Adm/2254~~ 204-211 Dated:- 23-3-2022

**Copy to:-**

1. Chief Executive Officer, J&K ERA/JTFRP for kind information.
2. All Director of J&K ERA for information.
3. All Project Mangers/DPM,s of J&K ERA for information.
4. All AEE,s Experts who require vehicles for official use for information.
5. Estates Officer Jammu/Kashmir for information and compliance.
6. System Manager ERA Kashmir for uploading on website and digital transmission to concerned in J&K ERA.
7. Drivers of the concerned vehicles for compliance.
8. Office Order file.