



**Government of Jammu & Kashmir**  
**Project Management Unit**  
**Jhelum & Tawi Flood Recovery Project (JTFRP)**  
**2nd Floor, JKPCC Building, Rail Head Complex Jammu**



Subject: - Timeline for release of payment in respect of works under Force Account/Consultancy.

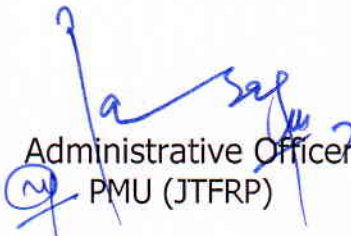
**Order No. 92/JTFRP/2018**  
**Dated : 09 -11-2018**

In order to expedite the processing of claims/bills within different sections of PMU- JTFRP. It is hereby ordered that following procedure for processing of bills/claims for payments alongwith indicated timelines against each be followed with immediate effect.

S.No.	Name of Officer	Claim	Timelines
1.	Nodal Officer concerned after checking necessary requirements/contract obligations/codal formalities/ site verification, shall forward the same to Director (P&C)/Director(Tech)/Director (DM) as the case may be.	Works/ Consultancy/ Goods services.	08 days for Work 05 days for goods 02 days for consultancy
2.	Director (P&C)/Director (Tech)/Director(D.M) after technical vetting & Certification of the said expenditure, shall forward the claims to Director Finance/CAO	Works/ Consultancy/ Goods services.	03 days
3.	Director Finance/CAO after checking all the codal procedures shall forward the said claim to Chief Executive Officer, JTFRP for Approval	Works/ Consultancy/ Goods Services	03 days

Further, all the bills/claims shall be received in General Receipt under proper Receipt Number & Date.

By Order,

  
Administrative Officer  
PMU (JTFRP)

No. JTFRP/PMU/A0/2018/181/1715.22  
Copy to the:-

Dated 09 -11-2018

1. Chief Executive Officer, JTFRP for favour of information.
2. Director (Planning & Coordination), JTFRP.
3. Director (Technical), JTFRP.
4. Chief Accounts Officer, JTFRP.
5. Director Disaster Management, JTFRP.
6. Technical Officer, JTFRP.
7. All Nodal officers.
8. Order file/stock file.